



BANDIRMA ONYEDİ EYLÜL UNIVERSITY
School of Foreign Languages
Basic English Department
2024-2025 Academic Year

CLASS REPS. MEETING MUNITES 1

Date: 15.10.2024

Place: Head of the Department Office

Time: 12:30-12:50

Participants: Class Reps. Of Each Level,
Vice President Türkan Yılmaz

Missing: -

Chairperson: Head of the Department Cansu Dinç Ayaz

Minute Taker: Cansu Dinç Ayaz

1. 2024-2025 ACADEMIC YEAR PLANS / CHANGES / NEEDS

The Operational Plan was explained to the students. They mentioned no problem.

2. STUDENTS PROBLEMS

Some of the students asked to leave a few minutes for lunch time since their class is on the top floor. This was noted by the Head of the Department.

Some classes asked for extracurricular activities such as sportive tournaments. The Vice President directed them to SKYS in the Main Campus.

Additionally, the head of the department gave information about voluntary jobs and social projects unit.

Based on the studies of this unit, class reps were asked to come up with some ideas gathering from their friends in the classes.

The plan for the International Day was explained briefly to the class reps. They were told to inform their classes.

3. "KALITE KURULU" STUDENT REPRESENTATIVE

The head of the department and vice president explained the details about 'Kalite Kurulu' and gave details about the role of the student there. Voluntary students' names were taken to be selected randomly for the Kalite Kurulu.

4. FURTHER SUGGESTIONS

Some students explained their opinions based on their experiences in their classes. The head of the department and vice president emphasized the importance of communication among classes and the management. Therefore, the class reps were told to share their experiences with the management. Apart from them, no problem was mentioned. The head of the department wished good luck everyone for the upcoming Quiz and ended the meeting.



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CLASS REPS. MEETING AGENDA 2

Date: 15.04.2025

Place: Head of the Department Office

Time: 12:10-12:50

Participants: Class Reps. Of Each Level, Head of the Department (Cansu Dinç Ayaz), Vice Manager (Fatma İrem Ocaktan Kurgan)

Missing:

Chairperson: Cansu Dinç Ayaz

Minute Taker: Cansu Dinç Ayaz

1. 2024-2025 ACADEMIC YEAR OVERALL FEEDBACK

The head of the department started the meeting. Each class representative attended meeting. The head of the department asked their feedback for the overall academic year. Firstly, one of the class representatives mentioned the lesson hours. He declared that most of the students couldn't arrive the classes because of the early beginning. They suggested to change the beginning of the first lesson in the following academic year. Then, they mentioned the positive sides of blending classes in the second term. However, they mentioned some needs in terms of scores of the given tasks. They said it might need some revision for the upcoming year to increase participation of the students.

2. SHORT MOVIE PROJECT

The head of the department asked class reps. how their short movie preparations was going on. Class reps. gave information and mentioned whether they were able to endure drama sessions or not during their main courses. Most classes declared that they had an ongoing process for their movies and their drama sessions were

helpful both to discuss their studies and to practice English. Then, the head of the department explained related information regarding the show day. Another meeting was announced to be set to discuss the details when the time arrives.

3. STUDENTS SUGGESTIONS

Mainly, class reps. emphasized the use of WEXT AI (an application used for writing grading). They suggested not to use this application for the upcoming year, because they couldn't get enough benefit from it. Also, they mentioned some negative points they found out in the main course books.

4. QUESTION AND ANSWER SESSION

The class reps. were asked whether they have any question or wish. They explained that it would have been much better if they had been informed via more common interaction tools, such as Instagram, etc. Checking webpage was mentioned as old-fashioned. Also, they stated that being more updated about the ongoing procedures and changes about grading system, exams, and other things would be better. The head of the department took the notes and ended the meeting with good wishes.